

Juniors and Seniors Late Arrival/Early Release Request

WORTHINGTON KILBOURNE HIGH SCHOOL

Student:

(Please print)

Last Name

First Name

Next Year's Grade

WKHS is offering **next year's juniors and seniors only** the opportunity of not reporting to school until your first scheduled class or leaving school after your last scheduled class. You may **request** this option at registration time.

To do so, you and your parents must complete this form and return it to your counselor during your registration appointment.

While students are **not guaranteed** a release, every effort will be made to assign your requested classes to allow a release. When this is not possible, the release request will be dropped.

Those of you who **do not** wish to exercise this option will be expected to be at school during your unscheduled periods. The library, computer lab, counseling center and cafeteria/commons will be available for your use based upon their capacity and scheduled use.

Those of you who **do** take the Release option will be responsible for your own unscheduled time and are **not to be on the premises** unless for a valid reason. Please make a responsible decision and conduct yourselves accordingly or you may be assigned to Academic Prep. We want you to benefit from this opportunity to learn to manage your own time while continuing to fulfill academic goals and obligations.

Options are a privilege for students who exhibit good attendance, are in good academic standing, and abide by the WKHS Student Handbook rules. Because Options is a privilege, the school requires these standards to be upheld in order to retain the privilege. The Options privilege may be revoked for the following reasons each quarter:

- **The student receives an ALS (alternate learning site) or OSS (out-of-school suspension)**
- **The student accumulates more than ten excused absences or tardies in a nine-week period**
- **The student accumulates more than one unexcused absence**
- **The student fails a course**

If you fail a course during a nine-week period, you will be assigned to the Teaching and Learning Center for the next nine weeks in place of an option or release period, where your attendance will be required

_____ I want to **request** Late Arrival or Early Release (Period 1; OR period 8) – Circle 1

Student Signature

Date

_____ I authorize for my child to **request** to have either Late Arrival or Early Release
(Period 1; OR period 8)

Parent Signature

Date